

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
TALENT IRRIGATION DISTRICT  
NOVEMBER 5, 2024**

THE BOARD OF DIRECTORS OF THE TALENT IRRIGATION DISTRICT met in regular session at the office of the District located at 104 West Valley View Road, Talent, Oregon, on the above date. President Winters called the board meeting to order at 7:00 a.m.

**PRESENT:** Mike Winters ----- President  
Jeff Bohn ----- Vice President  
Jeff Hogan ----- Director  
Wanda Derry ----- Secretary/Manager  
Sharee Burns ----- Assistant Manager  
Bo Bergren ----- Dam Operator

**VISITORS:** Ricky Clark ----- OSU Extension Service

**MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 8, 2024**

The Minutes of the Regular Board Meeting of October 8, 2024 were considered. Director Bohn made a motion to approve the minutes as presented. The motion was seconded by Director Hogan and unanimously passed. President Winters, Director Bohn, Director Hogan and Manager Derry signed the minutes.

**CLAIM SHEET FOR SEPTEMBER TOTALING \$255,346.44**

The Board reviewed the Claim Sheet for September for check numbers 2962 through 3063 and the itemized list of Visa charges for the month.

The total Claim Sheet amount of \$255,346.44 less the exceptional items of \$109,786.48 leaves a Claim Sheet balance of \$145,559.96 for the regular expenses for the month.

Manager Derry asked the Board if they had any questions regarding the exceptional items for the month. Director Bohn asked about the expenses for mowing the canals this summer and the cost of the road built to access the top of the Billings Siphon. Manager Derry stated that this person was hired to get as much mowing done before fire season started. The road work was done so the Bureau of Reclamation camera vehicle could access the top of the siphon to run the camera through it towards the freeway. Another larger purchase was for the new Loftness Mulcher.

A motion was made by Director Bohn to approve the Claim Sheet and the list of itemized Visa charges for September as presented. The motion was seconded by Director Hogan and unanimously passed. Both President Winters and Manager Derry signed the claim sheet.

**FINANCIAL SUMMARY, ITEMIZED BUDGET COMPARISON, ASSESSMENTS  
RECEIVABLE, BALANCE SHEET AND PROFIT AND LOSS STATEMENT FOR  
SEPTEMBER 2024**

The Board was supplied with copies of the Financial Summary, Itemized Budget Comparison, Assessments Receivable, Balance Sheet and Profit and Loss Statement for September 2024.

The budget should be at 100% for September and the Income is at 104% and Expenses are at 84%. The final year-end numbers will not be available until the annual audit is complete.

**WATER SUPPLY AND SEASON SHUT DOWN DATE**

Manager Derry reviewed the reservoir supplies as of this morning:

Howard Prairie	24,294 acre feet or 40%
Hyatt Lake	6,025 acre feet or 37%
Emigrant Lake	<u>2,395</u> acre feet or 6%
Total	32,714 acre feet or 28%

**PUBLIC COMMENTS (LIMITED TO 5 MINUTES)**

**Ricky Clark – OSU Extension Service**

Ricky stated there are cabernet grapes are still on the vine, which is unusual. He also stated there is a new person in their local office that he will try to bring next month to introduce to the Board.

**CREW WORK REPORT AND EQUIPMENT REPAIRS**

A copy of the report was supplied to the Board. Manager Derry reviewed some of the work as follows:

1. The mulcher started working on the Ashland Canal to open the easement.
2. Prepped the Ashland Canal Tarnap to be overlayed with shotcrete.
3. Pulling all screens on the East Canal and rehabilitating them. Some of them are in bad shape due to poor welding in the past.
4. Repaired the Oak Street fish screen.
5. Removed the steel lid on the Billings Siphon and pumped the line out again in preparation for the Bureau camera inspection.
6. Repaired the Billings Siphon 6" blowoff valve.
7. Marked the easement on the West Canal to reclaim the easement.
8. Performed a lot of cleaning on the Collection and Delivery canals with the excavators and mulchers.

## **BILLINGS SIPHON CAMERA INSPECTION BY THE BUREAU OF RECLAMATION**

Manager Derry asked Dam Operator Bergren to talk about the camera inspection the Bureau of Reclamation performed on the siphon. He was able to watch the video as it was being taken. This was the first time this camera operation has been performed with this equipment and there were many issues that prevented getting a good video. The whole first day of video was lost when the operator pulled the camera out of the pipe due to operator error. There were also pictures taken. Assistant Manager Burns showed the Board a couple pictures that show piles of rocks in the pipe, which kept the little rover from being able to move forward in a couple places.

The longest section inspected was about 1,050 feet and the pipe looked pretty good. Dam Operator Bergren stated that when the pipe was initially installed, all the pipe joints were grouted. In the section under the creek, there were a few holes in the bottom of the pipe. Water is getting in the siphon. Going back upstream from the creek to the freeway, the camera was not able to go the whole 1,000 feet because there were rocks in the way that the camera could not go over. On Frank Hill Road going down towards the creek there were lots of rocks in the way preventing the inspection. Overall, the pipe did not look to be in too bad of shape.

The RFP that was published on Oregon Buys and sent directly to two other contractors only received one bid to do a more thorough inspection of the siphon. The original estimate we received before the RFP was sent out was \$450,000. The one bid received was for \$200,000. We are now waiting for the Bureau engineer to review the RFP with us to make sure it meets all the requirements. President Winters stated that we need to make sure the potential contractor knows of the issue of the rocks in some areas of the pipeline.

## **UPDATE ON RBWUC, INC. ISSUES**

The following issues are on-going legal issues that are attorney-client privileged.

### **Biological Opinion**

Discussions with the Bureau of Reclamation on the 7(d) letter, which the Board was provided copies of last month.

Jordan Ramis invoice for 9/30/2024 –  $157.50 \div 3 = \$52.50$  per district

### **Adjudication**

Begin reviewing the Klamath Environmental Assessment to determine whether it has any implications to the Rogue Basin. We know that in doing a quick search of the document, the words “Rogue Basin” are not mentioned in it.

Jordan Ramis invoice for 9/30/2024 -  $\$2,625 \div 3 = \$875$  per district

### **Water Right Regulation**

Working to identify the next steps for the headgate engineering design process for Fourmile and participate in discussions with OWRD, Tribes and Bureau, etc.

Jordan Ramis invoice for 9/30/2024 -  $\$2,467.50 \div 3 = \$822.50$  per district

The total of all three attorney invoices is **\$1,750**

## **UPDATE ON BIDS RECEIVED FOR THE PIPE INSTALLATION AT THE DAVIDSON PROPERTY AT 1173 VAWTER ROAD – 38-2W-01CD TAX LOT 300**

Bids requests for the pipeline installation were sent out on October 10<sup>th</sup> to Knife River, Central Pipeline, Pilot Rock, and Grant Ryder Concrete. Copies of the bid request were supplied to the Board. The response from Grant Ryder Concrete was that he does not have time to do the job. The 3 bids received are as follows:

Knife River	\$207,026
Pilot Rock	\$ 90,447.50
Central Pipeline	\$ 44,980

The Board was surprised to see how big the gap is between the low and high bidder. Following a brief discussion, a motion was made by Director Bohn to accept the bid from Central Pipeline for \$44,980. The motion was seconded by Director Hogan and unanimously passed.

## **RESOLUTION TO DECLARE SURPLUS PROPERTY AND AUTHORIZE ITS SALE**

Manager Derry prepared this resolution, but was informed yesterday that we do not want to sell #75 the 2013 Kubota SVL 75 Skid Steer, or #121 the 2004 Kubota KX121-3 excavator. It was decided to keep both pieces of equipment on hand as backup. Manager Derry stated by not selling this equipment, it will reduce the proposed income in the current budget by \$30,000. The Board agreed to table a decision on this resolution until the next meeting when Manager Derry will present a revised resolution that excludes these two pieces of equipment.

## **MOTION TO PURCHASE A NEW 14' 18K DUMP TRAILER**

On September 20<sup>th</sup> bid requests for a 14' by 81" bumper trailer with a 18K GVW were sent out. The bids were sent to Hardcastle Trailers, Peterson Cat, C Bar C Trucks and Utility Trailer Sales. No bids were received from Hardcastle Trailers or C Bar C Trucks. The bid from Utility Trailer Sales is for two 14' trailers; one bid totaled \$21,995 and the other totaled \$23,495. This company is in Reno and we would need to go pick up the trailer. In addition, these trailers are not on the lot, they will need to be built, which can take 3 to 4 months. The bid from Peterson Cat is for a 16' trailer and totaled \$26,342.64. A copy of the bid specifications, and the bids for the trailers were supplied to the Board last month when this item was tabled.

Following a brief discussion, a motion was made by Director Bohn to approve purchasing the 14' trailer from Utility Trailer Sales at a total cost of \$23,495. The motion was seconded by Director Hogan and unanimously passed.

## **REVIEW SDAO'S RECOMMENDED PUBLIC MEETINGS POLICY**

Manager Derry stated that one of this years' requirements of Special Districts to get an additional 2% reduction on our property and liability insurance is that we need to adopt a public meetings policy. They provided a template, which she edited and supplied copies of to the Board for their review. The main change is to do roll call at the beginning of each meeting which she believes is done so the names of each person that is present is said aloud and to be recorded on the audio

recording. Manager Derry asked the Board if they had any question regarding the policy, and there were none. Director Bohn made a motion to approve the policy as presented. The motion was seconded by Director Hogan and unanimously passed. The policy was signed by President Winters, Director Bohn, Director Hogan and Manager Derry.

#### **REVIEW WATER MEASUREMENT INFORMATION SUPPLIED BY JEFF SCHUYLER FROM EYASCO, INC.**

Jeff Schuyler visited the District on October 9<sup>th</sup> to gather information on what the District is looking for as far as water measurement equipment to help control the canal flows more efficiently. He was taken out in the field to visit some of the sites that we would like to start with on the project. On October 15<sup>th</sup> Mr. Schuyler emailed his proposal on what it will take to get the project moving so most of the equipment can be installed and working prior to the 2025 irrigation season.

Assistant Manager Burns stated that Eyasco is the only company on the West Coast that installs and maintains SCADA systems that utilize Campbell Scientific equipment. This is the same type of equipment that the Bureau of Reclamation uses for their measuring stations in our District. It is important that any new equipment we install be compatible with the existing equipment in the District. This equipment will allow us to track water flow in the canals in real-time and any water that might be dumped down any creeks such as Crooked Creek, Coleman Creek, Payne Creek, etc. President Winters stated that adjusting water from the East Canal into the Billing Siphon takes a very long time and it takes at least two employees to do it. With this new technology, one person can make the adjustment in a shorter amount of time and the adjustment will be more accurate. This technology will also result in water savings.

Assistant Manager Burns stated that Mr. Schuyler provides and maintains SCADA systems for districts from Sacramento to Shasta. The equipment he is proposing will allow for upgrades in the future to automate some of the water controls, which will make the District more efficient. The equipment, and boxes it is contained in, are preassembled by his company. They use quality materials. In fact, the boxes are all made of stainless steel. His company will train us on the use of the equipment

The estimate for the work is \$121,024. Director Hogan asked how much of this will be up and running for next irrigation season and Assistant Manager Burns stated that it should all be up and running by March 31, 2025. President Winters stated the District will be fronting the money for this project, but a portion of the funding will be recovered through the existing Environment Protection Agency grant. Following a short discussion, a motion was made by Director Bohn to approve the proposal from Eyasco with the stipulation if additional costs are incurred, the total amount of this project cannot exceed \$150,000. The motion was seconded by Director Hogan and unanimously passed.

#### **RANDOM REVIEW OF ACCOUNTS PAYABLE BY DIRECTOR BOHN**

Director Bohn picked three invoices for his review to make sure District procedures for paying invoices are being followed, including that the purchase orders, invoices and canceled checks all match.

The following are the invoices that were reviewed:

<u>DATE</u>	<u>CHECK NUMBER</u>	<u>VENDOR</u>	<u>AMOUNT</u>
9/25/2024	2993	Central Pipeline, Inc.	\$9,470.91
10/10/2024	3036	Applied Industrial Technologies, Inc.	\$2,594.66
10/10/2024	3040	Central Equipment Company, Inc.	\$ 128.49

Upon reviewing the invoices, purchase orders and canceled checks, Director Bohn stated that everything looks in order.

### **INFORMATIONAL**

#### **Update on the Markovich failing culvert on the East Canal on East Nevada**

A copy of the email received yesterday was provided to the Board. The Bureau of Reclamation (BOR) is communicating directly with the Markovich's engineer on the proposed plans and permitting required by the BOR.

Manager Derry received a call from Mike Markovich yesterday letting her know that they used some of the gravel we stock piled at the site. The steel plates they placed over the canal so they can access their property have partially collapsed into the canal and they do not have any way to access their homes. Manager Derry told Mr. Markovich it was fine that he used some of the gravel, because the District will be billing him for any of the rock he uses.

#### **OSHA Health Inspection**

On Monday October 21<sup>st</sup> the District received a visit from OSHA who was here to do a health inspection. She was very impressed with the training the District is doing to keep our employees safe. The main issue she found was that we were lacking in past training records. We will be receiving the final written report in a month or two and we will need to respond to it. She stated that there will not be any fines levied.

#### **Employee Termination**

Manager Derry reported that one of the District's employees was terminated on Monday, October 28, 2024.

#### **Update on purchases of new equipment approved with the 2024-2025 Budget**

Manager Derry presented the Board with an updated list of new equipment purchased and the costs of the equipment compared to the amount budgeted.

### **EXECUTIVE SESSION ORS 192.660(2)(e)**

The Regular Board meeting was adjourned at 7:30 a.m. and President Winters announced the Board will meet in Executive Session as provided by "ORS 192.660(2)(e) "To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The executive session adjourned and returned to general session at 7:46 a.m.

There being no other business to come before the Board, President Winters adjourned the meeting at 7:46 a.m.

Official Minutes:      Approved as presented:   X    
                                 Approved as amended: \_\_\_\_\_  
                                 (If marked here, see minutes of the next meeting for text of amendment(s).

DATE: December 3, 2024

ATTEST: Wanda Derry  
            Wanda Derry Secretary/Manager

M. S. WINTERS  
Mike Winters, President

Jeff Bohn  
Jeff Bohn, Vice President

\_\_\_\_\_  
Jeff Hogan, Director  
Constituting the Board of Directors of  
the Talent Irrigation District