

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
TALENT IRRIGATION DISTRICT
DECEMBER 3, 2024**

THE BOARD OF DIRECTORS OF THE TALENT IRRIGATION DISTRICT met in regular session at the office of the District located at 104 West Valley View Road, Talent, Oregon, on the above date. President Winters called the board meeting to order at 7:00 a.m.

ROLL CALL BY: Manager Derry

PRESENT: Mike Winters ----- President
Jeff Bohn ----- Vice President
Wanda Derry ----- Secretary/Manager
Sharee Burns ----- Assistant Manager
Bo Bergren ----- Dam Operator

VISITORS: Ricky Clark ----- OSU Extension Service
John Funke ----- Water User/Green Springs Power Plant
Operator

ABSENT: Jeff Hogan ----- Director

**MINUTES OF THE REGULAR AND EXECUTIVE SESSION BOARD MEETINGS OF
NOVEMBER 5, 2024**

The Minutes of the Regular and Executive Session board meetings of November 5, 2024, were considered. Director Bohn made a motion to approve the minutes as presented. The motion was seconded by President Winters and unanimously passed. President Winters, Director Bohn, and Manager Derry signed the minutes.

CLAIM SHEET FOR OCTOBER 2024 TOTALING \$503,719.27

The Board reviewed the Claim Sheet for October for check numbers 3064 through 3160 and the itemized list of Visa charges for the month. The total Claim Sheet amount of \$503,719.27 less the exceptional items of \$351,712.79 leaves a Claim Sheet balance of \$152,006.48 for the regular expenses for the month.

Manager Derry asked the Board if they had any questions regarding the exceptional items for the month. Director Bohn asked about the 2 zerk fittings listed for the 2024 Cat Skid Steer and questioned why a new machine would need new zerk fitting. Manager Derry stated that she will need to check the invoice.

Manager Derry let the Board know that she requested an increase to the District's VISA credit card limit which is currently \$5,000. She was told that the bank determines the amount allowed for the

increase and we would be notified by regular mail within 7 to 10 days. Manager Derry told the bank that she did not want the amount to be greater than \$10,000, and she was told if the new credit limit is more than \$10,000, she can call and have the amount reduced. Manager Derry does not believe the credit limit should be greater than her current approved spending limit. The increased credit limit is needed due to the new furniture and supplies being purchased for the boardroom and old manager's office.

A motion was made by Director Bohn to approve the Claim Sheet and the list of itemized Visa charges for October as presented. The motion was seconded by President Winters and unanimously passed. Both President Winters and Manager Derry signed the claim sheet.

FINANCIAL SUMMARY, ITEMIZED BUDGET COMPARISON, ASSESSMENTS RECEIVABLE, BALANCE SHEET AND PROFIT AND LOSS STATEMENT FOR OCTOBER 2024

The Board was supplied with copies of the Financial Summary, Itemized Budget Comparison, Assessments Receivable, Balance Sheet and Profit and Loss Statement for October 2024.

This is the first month in the new budget year and we should be at 8% for October. The Income is at 4.79% and Expenses are at 15%.

WATER SUPPLY

Manager Derry reviewed the reservoir supplies as of this morning:

Howard Prairie	25,300	acre feet	or	42%
Hyatt Lake	6,384	acre feet	or	39%
Emigrant Lake	3,528	acre feet	or	9%
	35,212	acre feet	or	30%

November was a very good month for the lakes. The following is a breakdown of the reservoir gains from November 1st to November 30th:

Howard Prairie	1,165	acre feet
Hyatt Lake	457	acre feet
Emigrant Lake	1,139	acre feet
Total Gained	2,761	acre feet

Manager Derry stated that there was no snow received in the month of November 2023 and this year the Howard Prairie Base was up to 28" of snow but is currently down to 10". Dam Operator Bergren stated that everything is frozen on the hill now.

PUBLIC COMMENTS (LIMITED TO 3 MINUTES)

Ricky Clark – OSU Extension Service

No comments

John Funke - Water User and Green Springs Power Plant Operator

No comments

CREW WORK REPORT AND EQUIPMENT REPAIRS

A copy of the report was supplied to the Board. Manager Derry reviewed some of the work as follows:

1. Both mulchers are now working on the AMC to open the easement.
2. Replaced all road gates that needed to be replaced on the AMC.
3. Continue work on rehabbing the screens on the canals.
4. Participate in the mechanical inspection at Emigrant Dam that was conducted by the Bureau on Nov. 13th. This included exercising all control gates and valves.
5. The Green Springs Power Plant employees installed an elbow and a Tee at the end of tunnel at Emigrant Lake Dam. This work was requested by the Design Group that is working on the low-flow bypass for the Dam.

UPDATE ON RBWUC, INC. ISSUES

The following issues are on-going legal issues that are attorney-client privileged.

Biological Opinion

No update and no invoice.

Adjudication

Review letter regarding a pre-hearing conference.

Jordan Ramis invoice for 10/31/2024 - $\$112.50 \div 3 = \37.50 per district

Water Right Regulation

Talks with the engineers on options to modify the existing infrastructure to comply with the headgate order. Continue to participate in status updates with OWRD, AAG and the Tribes.

Jordan Ramis invoice for 10/31/2024 - $\$3,585 \div 3 = \$1,195$ per district

Environmental Science Associates

Technical Assistance for legal argument. Water balance information and memo updates.

ESA invoice for 10/31/2024 – $5,411.25 \div 3 = \$1,803.75$ per district

The total of all three invoices is **\$3,036.25**

RESOLUTION TO DECLARE SURPLUS PROPERTY AND AUTHORIZE ITS SALE

In follow up from the meeting last month, Manager Derry deleted #75 the 2013 Kubota SVL 75 Skid Steer and #121 the 2004 Kubota KX121-3 excavator from the resolution. Everything else in the resolution remains the same.

The amounts listed below are the minimum amounts the items can be sold for, but we will try to get the most possible money out of them. However, if we sell them at auction, we cannot put a minimum bid on the items.

- | | |
|--------------------------------------|----------|
| 1. # 53 – 2011 Ford F-150 pickup | \$ 5,000 |
| 2. # 57 – 2007 Chevy Colorado Pickup | \$ 500 |
| 3. #413 – 2004 Mauldin Grader M413xt | \$25,000 |

Director Bohn made a motion to approve the resolution as presented. The motion was seconded by President Winters and unanimously passed. The resolution was signed by President Winters, Director Bohn and Manager Derry.

DISCUSSION TO APPROVE A LEATHER BOOT ALLOWANCE FOR FULL-TIME OUTSIDE EMPLOYEES

One of our employees requested the District provide outside employees with a an annual boot allowance. Manager Derry prepared a draft resolution for the Board's review, authorizing an employee boot allowance. Upon review of the draft resolution, a discussion took place on the type of boot and how often boots would need to be replaced.

Following discussion, a motion was made by Director Bohn to approve a one-time boot allowance for full-time outside employees not to exceed \$200. The boots must be leather and steel toed. Employees must purchase the boots and then present their receipt for reimbursement. The motion was seconded by President Winters and unanimously passed. The Board stated that they will revisit the boot allowance again next winter and decide then if they want to develop a resolution for future boot allowances.

SAFETY BONUS / CHRISTMAS BONUS

Manager Derry stated that in a prior discussion about safety bonuses the Board recommended setting the bonus at \$200, rather than increasing it annually. Director Bohn asked if there had been any new accidents and Manager Derry stated there had not been. Dam Operator Bergren stated that the crew is doing a good job being safe.

Manager Derry asked the Board for approval to pay the annual Christmas bonus of \$100 to help pay for a holiday meal. A motion was made by Director Bohn to approve the Safety and Christmas bonuses as stated above. The motion was seconded by President Winters and unanimously approved.

OREGON WATER RESOURCES CONGRESS ANNUAL DUES (OWRC)

Manager Derry stated that the OWRC dues for this year were received after the board packets went out. The amount due is \$13,613.74 which is an increase over last year of \$765.54. A motion was made by Director Bohn to approve payment of the dues in the amount of \$13,613.74. The motion was seconded by President Winters and unanimously passed.

WATER MEASUREMENT INSTRUMENTATION UPDATE

EPA asked that we request 2 more bids for the water measurement implementation. Last month the Board was presented with the bid from Eyasco, Inc. and the Board approved the bid for an amount not to exceed \$150K. Since then, we have sent bids out to 2 more companies; Western Weather Group submitted an incomplete bid totaling \$36,022.12 that doesn't even come close to all the equipment required. The third bid was sent to High Sierra and they did not respond to the bid. We are currently waiting for the contract from Eyasco, Inc. so they can begin work on the project. Manager Derry asked the Board for a motion to authorize her to sign the contract on behalf of the District once it is received and reviewed by President Winters, Assistant Manager Burns and herself. With that said, a motion was made by Director Bohn to authorize Manager Derry to sign the contract, once received and reviewed. The motion was seconded by President Winters and unanimously passed. This project needs to move forward as quickly as possible if we want it installed and running prior to the 2025 irrigation season.

UPDATE ON THE NEW COMPUTERS AND SERVER

The new computers have been delivered, but only one has been installed at this point. We are still waiting for the new server to be delivered and the other computers to be up and running.

OREGON CLEAN WATER STATE REVOLVING FUND LOAN PROGRAM

Assistant Manager Burns let the Board know the District applied for, and received approval, on November 25th for this loan program for a total of \$1.25 million. We will eventually need a resolution for the board to sign for the final approval process. The interest rate on this loan is .5% and up to 50% of all money utilized is forgiven. This fund could be ongoing with the ability to have \$2M available every year.

OREGON WATER RESOURCES DEPARTMENT \$4M APPLICATION

District staff met with the Bureau of Reclamation and FCA to finalize the application proposing to pipe approximately the first 4,000 feet of the East Canal where it comes out of Emigrant Dam. This is a separate project and separate funding than what is happening through the current EPA funding for the Billings Siphon/East Canal project.

UPDATE ON THE \$5M ENVIRONMENTAL PROTECTION AGENCY (EPA) FUNDING

Assistant Manager Burns let the Board know that the third budget revision was submitted to EPA and we are now waiting to hear a response from them. We are hoping EPA will give final approval by mid-January which will finally make the \$5M funds available to the District.

SDAO SAFETY & SECURITY GRANT TOTALING \$2,500

Assistant Manager Burns stated that she applied for funds from Special Districts Association of Oregon annual Safety and Security Grant Funds. We were notified that we have been awarded \$2,500 which the District will need to match. We would like to use these funds to improve the camera security system at the District yard.

INFORMATIONAL

Markovich failing culvert on the East Canal on East Nevada

Director Bohn asked if there was any update on the culvert replacement and Manager Derry stated she had not heard anything. The last email communication received was from David Weidinger, Bend Field Office Manager to Markovich's engineer. Manager Derry will reach out to get an update.

Employee Termination

Manager Derry reported that one of our maintenance employees was terminated on November 12th.

Hiring 2 New Employees

Manager Derry reported that 2 new employees started on December 2nd. If everything works out, one will be a ditch rider for the Lower East Canal and the other will be the West Canal ditch rider.

EXECUTIVE SESSION ORS 192.660(2)(e)

The Regular Board meeting was adjourned at 7:49 a.m. and President Winters announced the Board will meet in Executive Session as provided by "ORS 192.660(2)(e) "To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The executive session adjourned and returned to general session at 8:45 a.m.

There being no other business to come before the Board, President Winters adjourned the meeting at 8:45 a.m.

Official Minutes: Approved as presented: x
Approved as amended:
(If marked here, see minutes of the next meeting for text of amendment(s).

DATE: January 7, 2025

ATTEST: Wanda Derry
Wanda Derry Secretary/Manager

Mike Winters
Mike Winters, President

Jeff Bohn
Jeff Bohn, Vice President

Jeff Hogan
Jeff Hogan, Director
Constituting the Board of Directors of
the Talent Irrigation District